



Newfane Central School District Audit Committee Meeting Minutes

Meeting Date: June 15, 2021

Location: Room 129, Newfane Early Childhood Center

Time: 6PM

Attendees:

Committee Members:

Margaux Lingle

James Schmitt

Anthony Casinelli

DJ Clapp

Others:

Mark Whyte

Michael Baumann

Kevin Klumpp

Meeting Summary:

Lumsden & McCormick met with the Audit Committee to discuss pre-audit scheduling and expectations.

Mark Whyte and [Kevin Klumpp](#) updated the committee on the reorganization of the Business Office and District Office.

The Audit Committee set the schedule for meetings for the 2021-2022 school year. As follows:

Fall Session #1 (September 21)

Review external audit results/findings

Make recommendation on external audit to the Board

Fall Session #2 (December 7)

Meet with internal auditors/discuss focus areas

Spring Session #1 (March 15)

Review Internal Audit Results

Make recommendation on internal audit to the Board

Review reserve plan and discuss any potential changes

Make recommendation on reserve plan to the Board

Spring Session #2 (June 7)

Follow-up on internal audit findings with District staff/administrators

Pre-audit meeting with external auditors

Respectively Submitted by: B. Seymour/K. Klumpp